



PRACTICE[®]
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INSTITUTE

Continuing Education

for Medical Office Professionals



NOW ENROLLING!

When:
Tuesday,
March 23, 2010

**Mastering E/M Coding:
Understanding Physician & Staff
Roles**

9 a.m. to 12 noon
(Prgm# 15215-0323)

Texas Workers' Compensation

1 p.m. to 4 p.m.
(Prgm# 15216-0323)

Where:

Memorial Hermann Southeast Hospital
Dining Room A & B
11800 Astoria Blvd.
Houston, TX 77089

CEUs:

3 PMI CEUs (CMC, CMIS, CMOM)

Fee:

\$149 for 1 class, \$249 for both
includes instructional materials
*See below for Registration Discounts**

Register:

- Online: www.pmiMD.com
 Fax (713) 448-6832
 Phone (713) 448-6787
 Mail: Donna Alwais, PMI
 Learning Center Coordinator
 9301 Southwest Freeway,
 Suite 5000
 Houston, TX 77074

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Mastering E/M Coding: Understanding Physician & Staff Roles

Are you confident that the E/M codes that your physician gives you are correct? Improper code selection and poor documentation continues to be huge problem area. Far too many practices under-document, leaving the practice wide open to significant financial risk. This course will teach you how to substantiate, support, and verify codes to ensure accuracy. This is an intermediate-level coding course. Bring current CPT & ICD-9-CM Vols. I & II to class. Bonus E/M coding grids will be supplied.

Course Overview:

1. Participants will gain a thorough understanding of the E/M code selection process.
2. Receive a comprehensive explanation of documentation guidelines and the guiding principles of accurate, adequate and clinically useful information.
3. Learn how to implement a consistent, ongoing internal self-audit program that will help staff proactively identify and correct potential problems.

Texas Workers' Compensation

Stay on top of new developments with instruction and guidance on updated fee schedules, clarification of new rules and laws, plus many more helpful resources to help your practice comply with emerging workers' comp standards.

Course Agenda

- Workers' Comp injury healthcare network
- Implementation of the new medical fee guidelines
- Guidelines on prescription drugs in a Workers' Comp network
- E-billing in the Texas Workers' Comp System
- Dispute resolution tips
- Understanding disability ratings system
- Avoiding returned claims and fraud
- Appeals process
- Verification and preauthorization requirements
- Special provider requirements

Registration Form Keep a copy for your records.

Check the boxes above for the program(s) you wish to attend. List additional registrants on duplicate forms. Confirmation will be emailed once your registration has been posted in our system.

First Name: _____ Last Name: _____

Practice Name: _____

Job Title: _____ Specialty: _____

Mailing Address: _____

City/State/Zip: _____

Phone: () _____ Fax: () _____

Alternate Phone Number for After Hours Contact: _____

E-mail address: _____

PMI-Certified ID#: _____

Check form of payment: Visa MasterCard American Express Check (payable to Practice Management Institute)

Credit Card #: _____ Exp. Date: _____

Total Amount: _____ Cardholder Name: _____

Cardholder Signature: _____

* **Registration Discounts:** 2nd through 4th registrants enrolling together all receive 10% off. Groups of 5 or more all receive 15% off. PMI certified professionals with active ID# receive 10% off their registration fee.

Cancellation Policy: A credit voucher will be issued if cancellation is received at least 48 hours prior to program. For refunds, a \$20 processing fee will be deducted for cancellations received in writing at least 1 week prior to the program start date; 50% refund if less than 1 week. Refunds cannot be processed for no shows.