



PRACTICE[®]
MANAGEMENT
INSTITUTE

Continuing Education

for Medical Office Professionals



NOW ENROLLING!

When:

**Sept. 11, 18 & 25,
2010**

Certification Exam:

Oct. 2, 2010

8 a.m. to 4 p.m. each day
(Prgm# 15367-0911)

Where:

Physician HealthCare Network
3050 Commerce Drive
Fort Gratiot, MI 48059

What to Bring:

Students must bring current editions of CPT, ICD-9-CM, HCPCS manuals and a medical dictionary to each class.

CEUs:

20 CEUs for PMI-certified professionals
(CMC, CMOM)

Fee:

\$799 per person, \$599 if paid by Aug. 11
includes instructional materials
& certification exam
*See below for Registration Discounts**

Register:

- Email: pmoskaitis.pmi@comcast.net
- Fax 248- 438-6928
- Phone 248- 505-1876
- Mail: Paige Moskaitis, PMI
P.O. Box 1232
Walled Lake, MI 48390

Questions? Call Paige @ 248.505.1876 or
email her at pmoskaitis.pmi@comcast.net

**100% Satisfaction Guaranteed
for details visit www.pmiMD.com.**

Certified Medical Insurance Specialist (CMIS)[®]

Master the complete reimbursement process

Securing timely, correct and consistent reimbursement is a top complaint among physicians today. Coding expertise is the foundation. But if you want to get paid, then you'll need to know the rules. PMI gives you the full reimbursement picture. This comprehensive certification course explores the current landscape of third party reimbursement and offers tips, tools, and techniques to help you expedite claims and receive correct reimbursement.

- The Insurance Billing Specialist: Role & Responsibilities
- Compliance: Privacy & Protected Health Information
- Insurance Contracts & Problem Solving
- Medical Documentation & External Audits
- Coding: Diagnosis and Procedural Review
- The Paper Claim: Expedite, Differentiate and Problem-solve
- Electronic Data Interchange: Transactions and Security
- Troubleshooting Claim Inquiries and Communication Problems
- Secrets For More Effective Collections Plus Sample Letters & Forms
- Managed Care Plans and Types of Authorizations
- A to Z of Medicare, HMOs and Supplemental Plans
- Medicaid and Other State Programs Coverage Guidelines and Claims Handling
- Types of Compensation Benefits for Non-disability, Temporary Disability, and Permanent Disability Claims
- Follow-up Actions for Delinquent Claims
- Signs of Fraud and Abuse: Types and Action Recommendations

Registration Form

Keep a copy
for your records.

Confirmation will be emailed once your registration has been posted in our system.

First Name: _____ Last Name: _____

Practice Name: _____

Job Title: _____ Specialty: _____

Mailing Address: _____

City/State/Zip: _____

Phone: () _____ Fax: () _____

Alternate Phone Number for After Hours Contact: _____

E-mail address: _____

PMI-Certified ID#*: _____

Check form of payment: Visa MasterCard American Express

Check (payable to Practice Management Institute)

For charges call Paige at 248.505.1876

* **Registration Discounts:** 2nd through 4th registrants enrolling together all receive 10% off. Groups of 5 or more all receive 15% off. PMI certified professionals with active ID# receive 10% off their registration fee.

Cancellation Policy: A credit voucher will be issued if cancellation is received at least 48 hours prior to program. For refunds, a \$20 processing fee will be deducted for cancellations received in writing at least 1 week prior to the program start date; 50% refund if less than 1 week. Refunds cannot be processed for no shows.

**Physician
HealthCare
Network**

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