



PRACTICE[®]
MANAGEMENT
INSTITUTE

Continuing Education

for Medical Office Professionals



NOW ENROLLING!

When:
Tuesday,
August 17, 2010

**Correct Coding
for Physician Services**

9 a.m. to 4 p.m.
(Prgm# 15560-0817)

Where:

Memorial Hermann Northwest Hospital
South Tower, Classroom D
1635 North Loop West
Houston, TX 77008

CEUs:

6 CEUs for PMI-certified Professionals
(CMC, CMIS, CMOM)

Fee:

\$249 per person per session
includes instructional materials

Lunch is on your own.

See below for Registration Discounts*

Register:

- Online: www.pmiMD.com
- Fax (713) 448-6832
- Phone (713) 448-6787
- Mail: Donna Alwais, PMI
Learning Center Coordinator
9401 Southwest Freeway,
Suite 1100
Houston, TX 77074

Correct Coding for Physician Services

Behind Every Profitable Practice is a Coder Who Knows the Rules

Untrained coders can destroy your practice. Meet today's reimbursement challenges with trained coders who understand the complete physician payment system. A well-trained staff is a return on investment that you can take to the bank, again and again.

Participants will gain excellent comprehension in all the following areas:

- What payers want and why
- Learn what documentation is and why it is so important to the coder
- Why a basic understanding of medical terminology is a must for all coders
- What is the role of each coding language and how they fit together
- When to use E/M services based on 4 types of examination
- What other coding tools are available to improve efficiency
- What are the 7 components used in defining the levels of E/M services
- How to properly document history
- What are the steps for coding unlisted procedures
- What are the 4 types of history and what is included in each type
- When and when not to use a modifier
- When to use '95 vs. '97 guidelines
- How documentation is used to record the complexity of medical decision making
- How to report additional medical services and supplies not covered under Level I CPT codes
- Where to find the major rules of coding that apply to all coders regardless of specialty

Registration Form

Keep a copy
for your records.

Check the boxes above for the program(s) you wish to attend. List additional registrants on duplicate forms. Confirmation will be emailed once your registration has been posted in our system.

First Name: _____ Last Name: _____

Practice Name: _____

Job Title: _____ Specialty: _____

Mailing Address: _____

City/State/Zip: _____

Phone: () _____ Fax: () _____

Alternate Phone Number for After Hours Contact: _____

E-mail address: _____

PMI-Certified ID#: _____

Check form of payment: Visa MasterCard American Express Check (payable to Practice Management Institute)

Credit Card #: _____ Exp. Date: _____

Total Amount: _____ Cardholder Name: _____

Cardholder Signature: _____

* **Registration Discounts:** 2nd through 4th registrants enrolling together all receive 10% off. Groups of 5 or more all receive 15% off. PMI certified professionals with active ID# receive 10% off their registration fee.

Cancellation Policy: A credit voucher will be issued if cancellation is received at least 48 hours prior to program. For refunds, a \$20 processing fee will be deducted for cancellations received in writing at least 1 week prior to the program start date; 50% refund if less than 1 week. Refunds cannot be processed for no shows.

**100% Satisfaction Guaranteed
for details visit www.pmiMD.com.**

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